

# Setting Up Your Child's Lunch Account



## WELCOME TO PAYSCHOOLS!

Our district has selected the PaySchools Central payment portal for parents.

Now you can pay for your children's school lunches, fees, field trips, registrations, and more online, securely and quickly. No more lost cash or checks!

1. Create your account using your computer or tablet at:  
[www.payschoolscentral.com](http://www.payschoolscentral.com)
2. If you want to use your phone, download the PaySchools Central app on the Apple App Store or Google Play.
3. Complete account registration by selecting register, entering your profile details, setting up your password via the email link we'll send you, then logging in.
4. Add your children to your account using their student ID numbers.
5. If you'd like, enter credit card and/or banking information as forms of payment to use with your PaySchools account, or simply plan to use guest checkout when the time comes.
6. Manage school payments with ease!

### Need help with your PaySchools Central account?

Email [psc\\_help@payschools.com](mailto:psc_help@payschools.com) or call 800-393-6628  
Support center hours: 8:30 a.m. - 7:30 p.m. ET (M-F)

Rest assured that PaySchools is PCI-compliant and maintains industry-standard SSL certificates, ensuring all your family's data is safe and secure.

### NOW YOU CAN:

Manage all your children's accounts and fees in one place!

Set up auto-replenish to automatically refill lunch accounts when they're running low.

Set up reminders and alerts.

Review your children's purchases.

Handle payments 24/7, at your convenience, on any device.

### CONVENIENCE AND PROCESSING FEES

The following fees will be incurred per PaySchools Central transaction.

#### LUNCH ACCOUNTS:

Paid with checking-account transfer

Paid with debit or credit card—less than \$50

Paid with debit or credit card—more than \$50

#### OTHER SCHOOL FEES:

Paid with checking-account transfer

Paid with debit or credit card



K-12 SOFTWARE SOLUTIONS

Parent Payments

Ticketing and Events

Nutrition Services



Verticals Innovates the technology and energizes the resources powering PaySchools.