

Holy Spirit Catholic School HSA Meeting Minutes

January 23, 2018 at 6:00 p.m.

Dr. Luciano, Principal, Michelle Lavelle, President, Linda Keeney, Vice President, Michale Dudley, Treasurer and Heather Duran, Secretary were H.S.A. Board members in attendance.

Dr. Luciano opened the meeting at 6:00 p.m. with a prayer for A Quiet Heart.

Minutes from November 2017 meeting were reviewed and adopted. There was no meeting in December.

Treasurer's Report was given by Michale. The ending balance as of 12/21/17 was \$5,111.54 and 11/30/2017 was \$3,768.04. Distributions included \$11,300 paid to the school account from raffle ticket sales, H.S.A. ice cream for \$13.50, Mix It Up Lunch Ice Cream for \$288, and James A. Doherty for Catholic Schools Week Zipper Pulls for \$192.98.

Principal's Report. Dr. L discussed the upcoming Accreditation Third Year Review for HSCS. Three individuals from the Diocese will tour all classrooms, review the mission statement, and report on HSCS standards. Students are asked if they are familiar with the mission statement and do they see the values being practiced at the school. The eight graders recently wrote a paper on this subject.

Christmas Shop. The shop ran low on items this year. Most items were affordable at one dollar. Having one price helped the shop run smoother too. More items will need to be purchased for the 2018 shop. The school will no longer allow the Church shop or individuals to sell items so that the items can continue to be affordable to the students.

Catholic Schools Week. The schedule has been distributed to the families. Pancake breakfast is scheduled at 7:10 a.m. on Monday. Individuals with a skillet are asked to come help on Sunday at 2:30 p.m. to prepare food. Preparation will be in the school cafeteria this year. In addition, the team will need plates to transport the pancakes and bacon from the cafeteria to the gym's kitchen. Community service hours will be given to 8th to 12th graders if they have an electric skillet to help. On Monday, helpers are needed to serve. We need someone to coordinate this event in future years. Other activities include visit from Mrs. Kate on Tuesday for pre-k to 3rd grade and pep rally and volleyball game scheduled for Wednesday.

HSCS Open House is scheduled for Sunday, January 28 at 12:30 p.m. Michelle Lavelle will pick up lemonade, ice tea, and cookies for the guests. The Diocese is advertising open house for all Catholic Schools on Wednesday, January 31. Dr. L will be available to answer questions but tours will take place at Sunday's open house.

Family Life Center will not open until the first week of June.

Fundraising.

1. The H.S.A. still needs to raise approximately \$16k in funds due to low sales from orange raffle tickets.
2. Panera Bread raised approximately \$334. The school is still waiting for the check.
3. Dr. L is asking Father Amar for approval for additional fundraisers.
4. Suggested fundraisers include:
 - a. Another raffle ticket sale with first place paying ½ tuition or \$2,600, second place paying book fee or \$250, and third place paying \$100.
 - b. Another restaurant night.
 - c. Dance or Sock Hop for the elementary school kids.
 - d. Sporting event fundraiser. There was concern about having the proper equipment and outlets for this type of event.
5. It was suggested that a survey (via Survey Monkey) be sent to parents to vote on top 3 fundraising ideas and where parents will offer the most help.
6. The Art Department is doing an Art Auction in April. You can buy your child's art piece framed for \$20. An outside company has been hired to put the auction and framing together. It was suggested that next year the parents run the auction to save expenses.

7. At the last Parish Council Meeting, Father Amar suggested that 10% of the collections go to the various parish Ministries. This would eliminate the need for each ministry to do fundraising. The school would be exempt and still allowed to fundraise. This was only a suggestion.

With there being no further items to discuss, the meeting closed at approximately 6:42 p.m.