

## Holy Spirit Catholic School HSA Meeting Minutes

September 23, 2013 at 6:00 p.m.

### Board Members In Attendance:

Dr. Luciano, Jennifer Cabrey, Michele Lavelle, and Katie Seguin

### Secretary's Report:

Minutes from May 21, 2013 meeting were distributed; a change was made to reflect Michele Lavelle as Treasurer-elect and Katie Seguin as Secretary-elect; Minutes were then approved.

### Treasurer's Report:

Current balance is \$7,104.63; 110 families have paid the \$50 HSA dues; we have 160 families total at the school; families attending on Scholarship are not included in this amount, as the book fees, HSA dues, and registration fees are included in the amount for scholarship; the Report was distributed and approved.

### Principal's Report:

- Cash raffle is currently going on and if enough money is raised, it will be our only school fundraiser for the school year; goal is \$17,000 and for every family to sell at least 15 tickets; one ticket booklet was also sent to all 1,200 registered church parishioners; \$4,200 will be distributed as prizes; discussed possibility of having school children in uniform sell tickets after Masses and Dr. Luciano said he would ask Father Anthony, but this may not be received well by the parishioners since the ticket booklets were mailed to them.
- Total enrollment is the same as last year; we lost 3 students at the beginning of the year for various reasons.
- Child sizes of the black Holy Spirit 25<sup>th</sup> Anniversary t-shirts are still available and can be purchased for \$7; Dr. Luciano will allow the school children to wear these t-shirts on PE days.
- We also have the white Holy Spirit 25<sup>th</sup> Anniversary 5k Run t-shirts still available and these can be purchased for \$5; this shirt cannot be worn on PE days.

### New Business:

- Fall Festival was discussed; Jennifer Cabrey has reserved Msgr. Heslin Hall for Friday, October 25 from 6:30 p.m. to 8:30 p.m.; a "trunk or treat" was also suggested in coordination with this event; Jennifer Cabrey had 39 volunteers sign up to help with this event and sent an e-mail out in order to put together a committee, but no one has offered to be Coordinator for this or any other event; Michele Lavelle agreed to coordinate this event, if no one else steps up; Jennifer will send another e-mail in effort to obtain at least 5 people to form a committee for the festival; Jennifer McAnally offered to obtain candy and pizza for the event; Deb Estanislao said she would also assist with this event, as she has judged the pumpkin decorating contests in the past; Jeff Tawney also agreed to help with this event.
- Jeff Tawney will be coordinating the Santa Store this holiday season; tentative date is Thursday, December 12; it would begin immediately following morning Mass and Thursday is preferred over Friday due to Friday being a PE day; Jeff requested \$1,500 from HSA to begin shopping for this event and this expense was approved;
- Confirmation is scheduled for April 26, 2014 at 5:00 p.m.
- First Holy Communion is scheduled for May 3, 2014

There being no further business, the meeting was adjourned at 6:27 p.m.