

**Holy Spirit Catholic School  
Registration Information and Cost Sheet  
For 2018-2019**

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The School Advisory Board has met to discuss school fees for next year. Our school tuition will be increasing by 3% next year.

**Admission** priority to Holy Spirit School is given to students currently enrolled in the school before all others. We will then consider any siblings of current students and then students whose family is contributing to Holy Spirit Church. We request that all families attend Mass on a weekly basis and donate a minimum of \$20 per week throughout the year.

**Registration** is open to current students from January 4 until January 31, 2018. Final acceptance for enrollment for next school year is contingent upon the child successfully completing the previous grade requirements, and having received all required health vaccinations. Beginning February 1, 2018, applications will be accepted from other contributing parishioners of Holy Spirit Church. Other applicants will have their Inquiry Forms considered beginning February 16, 2018.

For students new to our school, an Inquiry Form must be submitted along with supporting documentation: copies of the child's birth certificate and baptismal certificate, Social Security card (optional), most recent Report Card (for students applying to Grades 1 or higher), most recent standardized test scores (for students applying to Grades 3 or higher), and documentation of parental custody, if applicable. Inquiry Forms are available at [www.hscatholicschool.com](http://www.hscatholicschool.com)

**Age requirements:** The schools of the Diocese of St. Augustine adhere to the state of Florida school age requirements which states that Pre-K students must be 4 years old on or before Sept 1, 2018 and Kindergarten children must be 5 years old on or before Sept. 1, 2018 and First grade children must be 6 years old on or before Sept. 1, 2018.

The **registration fee** of \$150 for one child (\$175 for two, \$200 for three, and \$225 for four) is due at the time the application is submitted for all returning students. Registration fees will have a \$20 late fee added for current students who do not pay before Feb 16, 2018. Registration fees and textbook fees are NOT refundable. A **Technology fee of \$80** per family and **Membership dues of \$50** for our Home and School Association (H.S.A.) are also required and due before August 30, 2018.

**2017-18 tuition rates**

One child	\$4,765
Two children	\$6,755 total
Three children	\$8,465 total
Four children	\$10,745 total

Tuition payments are set-up as monthly automatic drafts taken directly from an account designated by the parent, or can be paid in full by August 1, 2018 for a 1% discount. You will be charged a \$36 set-up charge from FACTS at the start of each year.

Note: You will be given a 1% tuition discount, and save the \$36 FACTS set-up fee if you pre-pay your entire tuition by personal check before August 1, 2018.

Note: There are two additional fees charged to 8<sup>th</sup> grade students only. There is a \$150 iPad rental fee that can be paid as ten \$15 payments and another \$200 charged for “Graduation costs” which covers cap and gown rental, end-of year trip, and Awards Dinner student only expenses.

**Textbook Fees** are collected after acceptance and are due before May 18, 2018  
K = \$220, 1<sup>st</sup> and 2<sup>nd</sup> grades = \$240, 3<sup>rd</sup> thru 5<sup>th</sup> grades = \$260, 6<sup>th</sup> thru 8<sup>th</sup> grades \$270.

Timeline of payments:

Registration fee	Due at time of acceptance
Textbook fees	Due by May 18, 2018
Technology fee and H.S.A. dues	Due by August 30, 2018
First tuition payment	Bank account draft taken Aug 5 <sup>th</sup> or 20 <sup>th</sup> 2018

**Before and After-School care** (Extended Day Program) is available to students enrolled in Holy Spirit School from 7:00 AM until 6:00 PM each day. Extended Day services are not available on days when school is not in session. The **Extended Day fee** for one child who requires afternoon supervision is \$190 per month. Two children will be charged \$255 per month, and the fee for three children will be \$310.

Students who need only morning care, will be charged \$60 per month (one child), \$85 per month (two children), and \$100 per month (three children). All Extended Day payments are to be made directly to the school on the first of each month or can be included with your monthly tuition bank draft.

#### **4 Year-old Pre-Kindergarten Program**

Our Pre-K program is open to children who are at least 4 years old on or before September 1, 2018 and who are completely “potty-trained”. The program runs from 8:25 AM until 11:30 five days a week.

The cost is \$295 per month plus a one-time supply fee of \$150 and a non-refundable registration fee of \$100. **All of these fees are paid for by the state of Florida if parents register for the Voluntary Pre-K program.** There will be an additional monthly charge of \$190 for any Pre-K children who need to remain at the school after the regular three-hour program ends at 11:30.